



DEPARTMENT OF THE ARMY

U.S. Army Corps of Engineers  
WASHINGTON, D.C. 20314-1000

03 DEC 1997


REPLY TO  
ATTENTION OF:

**CEHR-D(690-900)**

MEMORANDUM FOR Commanders and Directors, All USACE Commands

SUBJECT: USACE Intern Program

1. Reference AR 690-950, Career Management.
2. I am deeply committed to the development of our USACE careerists. Consistent professional development of our civilian component is critical to the readiness of the Army and must start at the entry level. USACE has maintained an active and viable Army Civilian Training, Education and Development (ACTED) Intern program for many years. The ACTED Intern Program has not been able to meet all USACE intern requirements and we have utilized locally funded interns to meet these needs.
3. I want to ensure that all USACE interns, regardless of funding source, are provided the same training and opportunities. ACTED interns are required by AR 690-950, to sign mobility agreements prior to entry into the intern program. Effective immediately, all locally funded interns hired on or after the date of this memo must sign a mobility agreement as a condition of entry into the intern program. Additionally, you are reminded that all interns, whether locally or ACTED funded must follow the same Master Intern Training Plan. This ensures that all interns are equally trained and prepared for full performance positions Army-wide upon completion of the program.
4. My point of contact for this issue is Julalee Sullivan. She can be reached at (202) 761-1764.



JOE N. BALLARD  
Lieutenant General, USA  
Commanding